



# SECTION 2. PLAN ADOPTION

## 2016 HMP Update Changes

- Section 2 now contains information regarding HMP adoption. In the 2011 HMP, this was discussed in Section 1.
- The resolutions issued to support adoption of the plan by each jurisdiction are included in Appendix A.

## 2.1 OVERVIEW

This section contains information regarding adoption of the HMP update by Sussex County and each participating jurisdiction.

### 2.1.1 PLAN ADOPTION BY LOCAL GOVERNING BODIES

Adoption by the local governing bodies demonstrates the commitment of Sussex County and each participating jurisdiction to fulfill the mitigation goals and objectives outlined in the HMP. Adoption legitimizes the HMP and authorizes responsible agencies to execute their responsibilities.

Each participating jurisdiction will proceed with formal adoption proceedings when FEMA provides conditional approval of this HMP update, known as Approval Pending Adoption (APA) and each participating jurisdiction understands that a conditional approval of the HMP will be provided for those municipalities that meet the planning requirements with the exception of the adoption requirement as stated above. The sample resolution to support adoption of the plan by each jurisdiction is included on the following page.

Following adoption or formal action on the HMP, each participating jurisdiction must submit a copy of the resolution or other legal instrument showing formal adoption (acceptance) of the HMP update to the Sussex County Hazard Mitigation Coordinator. Sussex County will forward the executed resolutions to the NJOEM – Mitigation Division, and they will be subsequently forwarded to FEMA. Each participating jurisdiction understands that FEMA will transmit acknowledgement of verification of formal plan adoption and the official approval of the plan to the County Hazard Mitigation Plan Coordinator

The resolutions issued to support adoption of the plan by each jurisdiction will be included as Appendix A, to be entitled Resolutions of Plan Adoption.

In addition to being required by DMA 2000, adoption of the plan is necessary because:

- It lends authority to the plan to serve as a guiding document for all local and state government officials;
- It gives legal status to the plan in the event it is challenged in court;
- It certifies the program and grant administrators that the plan’s recommendations have been properly considered and approved by the governing authority and jurisdictions’ citizens; and
- It helps to ensure the continuity of mitigation programs and policies over time because elected officials, staff, and other community decision-makers can refer to the official document when making decisions about the community’s future.

Source: FEMA. 2003. “How to Series”-*Bringing the Plan to Life* (FEMA 386-4).



Resolution # \_\_\_\_\_

WHEREAS the **XXXXXX**, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the County Office of Emergency Management’s website so as to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the **XXXX** of the **XXXX**:

1. The Sussex County Multi-Jurisdictional *Hazard Mitigation Plan*, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on **XXXX** by the Sussex County Sheriff’s Department Office of Emergency Management is hereby adopted as an official plan of the **XXXXXX**; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The **XXXXXX** departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the **XXXX**, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The County Hazard Mitigation Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Sussex County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

PASSED by the **XXXX** of the **XXXXXX**, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

